

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Executive Committee
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Date	Time	Location
October 31, 2014	2:00PM-2:25PM	Board Conference Room

Members	Name	Present	Absent	Remarks
President	Joseph M. Daisy		x	Off-island
VPAS	Joseph Habuchmai		x	Sick
VPCRE	Jim Currie	x		
VPIA	Karen Simion	x		Acting
VPIEQA	Frankie Harriss	x		
VPSS	Joey Oducado	x		Acting
Dean, Chuuk Campus	Kind Kanto	x		
Dean, Kosrae Campus	Kalwin Kephass	x		
Dean, Yap Campus	Lourdes Roboman		x	Technical difficulties
Director, Career & Technical Ed.	Grilly Jack		x	Sick
Chair, Management Team	Rencelly Nelson	x		
Chair, Council of Chairs				Not yet elected
President, Faculty/Staff Senate	Martin Mingii		x	
President, SBA	Bernis Pernes		x	
Chief of Staff	Universe Yamase	x		Recorder

Additional Attendees:	
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Agenda/Major Topics of Discussion:
<ol style="list-style-type: none"> 1. Call to order; declaration of quorum 2. Review of agenda 3. Reports <ol style="list-style-type: none"> a) VPIEQA <ol style="list-style-type: none"> I. Accreditation Standards- first draft due today (October 31, 2014), process moving forward b) COS <ol style="list-style-type: none"> I. Foundation of Excellence

Discussion of Agenda/Information Sharing:
<ol style="list-style-type: none"> 1. Call to order; declaration of quorum- cleared

- 2. Review of agenda- cleared
- 3. Reports
 - a) VPIEQA
 - I. Accreditation Standards-first draft due today (October 31, 2014), process moving forward- Information sharing on the timeline after the first draft is completed. Accreditation Writing Team leaders will make a presentation to their committees for review of their assigned standard during November for committee's feedback and comments. VPIEQA will then meet with the team chairs of the accreditation standards. By June 2015, team chairs should have a solid draft of their assigned accreditation standard.
 - b) COS
 - I. Foundation of Excellence- Information sharing on the Foundation of Excellence Training at the John N Gardner Institute in Undergraduate Education in North Carolina on October 22-24, 2014. The training will be focused on the First Year students. Four COM-FSM participants attended the training. Future activities have been shared with the committee.

Comments/Upcoming Meeting Date & Time/Etc.:

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Handouts/Documents Referenced:

- Foundation of Excellence materials
- October 31, 2014, agenda

College Web Site Link:

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Prepared by:	COS	Date Distributed:	November 13, 2014
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Approval of Minutes Process & Responses:

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Submitted by:		Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

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